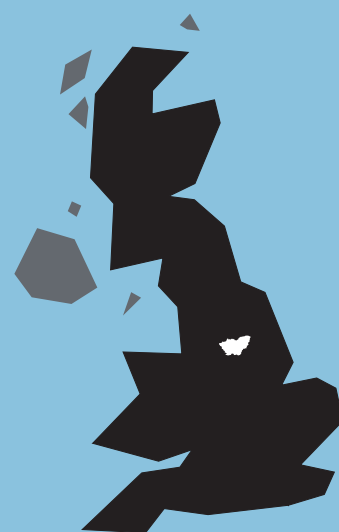


# Funding Rates and Formulas

2024/25 Academic Year - 1st August 2024 - 31st July 2025

Version: 1 07/2024



This document sets out the funding rates and formulas that apply to all Learning Organisations who receive Adult Skills Funding for South Yorkshire residents.

[southyorkshire.ca.gov.uk](https://southyorkshire.ca.gov.uk)



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## Introduction and purpose of the document

1. This document sets out the principles and features of our funding system for the 2024 to 2025 funding year (1 August to 31 July) for the Authority's Adult Skills Fund (ASF) delivery including 24+ Free Courses for Jobs (FCFJ) funding. We may make changes to these principles and features during the funding year.
2. This document describes how we calculate 'formula-funded' earnings for Authority funded ASF. We define 'formula-funded' activity as that recorded under Funding Model 38 ('Adult skills) or Funding Model 35 for aims starting prior to the 1<sup>st</sup> August 2024 unless specifically noted.
3. All learning aims that started before 1 August 2024 and continue into the year 2024 to 2025 should remain being recorded in the ILR using Funding Model 35 ('Adult Skills'). We will continue to use the funding calculation from last year for these learning aims.
4. Non-formula-funded activity funded by the Authority is reconciled through the use of the Earning Adjustment Statement.
5. To understand how our funding system works, read this document together with:
  - the Authority's Funding and Performance Management Rules 2024/2025
  - the Authority's Payment and Performance Management Framework 2024/2025
  - the ILR Guidance for 2024/25 - <https://guidance.submit-learner-data.service.gov.uk/24-25/ilr/overview>
  - the ILR Provider Support Manual - the <https://guidance.submit-learner-data.service.gov.uk/24-25/psm>

## Understanding our terminology

6. The term 'we' is used in this document it is referring to the South Yorkshire Mayoral Combined Authority (the Authority).
7. When we refer to 'you' or 'learning organisations', this includes Colleges, Higher Education Institutions, Training Organisations, Local Authorities and other organisations who will receive funding from us to deliver education and training to residents of South Yorkshire. We will use the generic term 'you' or 'learning organisations' unless the requirements only apply to a specific learning organisation type.

## Individual Learner Record and Source of Funding Code

8. The providing of high quality, timely information is essential, you must accurately complete all ILR fields as required in the Individual Learner Record, even if they are not required for funding purposes.
9. The ILR must accurately reflect the learning and support (where applicable) you have identified, planned and delivered to eligible residents. You must not report inaccurate information that would result in an inflated claim for funding. Where your data does not support the funding you have claimed, we will take action to get this corrected, this could result in recovering funds you have claimed.
10. In completing the ILR please use the Authority's Source of Funding (SOF) code which is 118 and must be used to claim any provision delivered to South Yorkshire residents.
11. Please refer to the ESFA's ILR guidance for 2024/25 for further details on recording devolved delivery.

## The data we use to calculate funding

12. All learning organisations must submit on a monthly basis information about learners and their learning using the ILR and the Earnings Adjustment Statement (EAS). The ESFA funding system will for the Authority undertake a funding calculation and provide a detailed Occupancy Report based on the Source of Funding field from the ILR.
  - If you are in receipt of a call-off contract this will show how much you have earned and a payment will be made using that information.
  - If you are receipt of a services contract for FCFJ provision following a procurement exercise this will show how much you have earned and a payment will be made using that information.
  - If you are receipt of a Grant for FCFJ provision this will show how much you have earned and a payment will be made using that information.
  - If you are in receipt of a Grant and paid on profile, you are still required to submit ILR and EAS information on a monthly basis.

## Our funding system features

13. We are adopting the ESFA national funding system which has the following four features, which are set out in more detail throughout this document:

- **The funding formula**, including uplifts to the rates to account for the extra costs that you may experience when delivering learning to some types of residents and in some locations
- **The funding rates** for learning aims and work placements
- **The earnings method**, linked to delivery and achievement
- **Support funding** where extra help is needed for residents to achieve

## The funding formula

### Principle

14. The SYMCA funding formula follows the ESFA funding formula (except for Lot 2 provision only):

$$\text{Funding} = 2024/25 \text{ rate} \times \text{disadvantage uplift} \times \text{area cost uplift}$$

15. The SYMCA funding formula (specific to Lot 2 provision only) is:

$$\text{Funding} = 2024/25 \text{ rate (as confirmed in Annex E of the SYMCA 2024/25 Funding and Performance Management Rules)}$$

16. The ESFA adjust the funding formula to allow for differences in the relative cost of delivery. These differences relate to factors other than the size, sector or subject of the learning aim. Where appropriate, it adjusts funding for 'disadvantage uplift' or 'area cost uplift' or both.

17. The basis for funding is the rate for the learning aim. The ESFA refer to rates as 'unweighted' before it applies programme weightings or any increase for disadvantaged residents or area cost. After it applies the programme weighting, it refers to the rate as 'weighted'. After it applies the uplifts, it refers to the 'aim value', as noted in the 'Main Occupancy report'.

18. In some cases, we expect residents and employers to share responsibility for investing in eligible provision. We expect them to part-fund the cost of learning, known as co-funding. For more information on co-funding, refer to the contribution tables in our funding and performance management rules.

## Disadvantage uplift

19. The disadvantage uplift provides extra funding to support the most disadvantaged residents, recognising that they are sometimes more costly to recruit and retain. The

ESFA apply this consistently across 'formula-funded' ASF provision. This is unchanged from 2023/24.

20. To calculate the disadvantage uplift for new starts from 1 August 2024 the ESFA use the [Index of Multiple Deprivation 2019 \(IMD\)](#). This results in a funding increase for residents living in the most deprived areas of the country. The ESFA base the uplift on the resident's postcode (based upon the 'Postcode Prior to Enrolment' [ILR](#) field). If required the uplift factor is between 1.084 and 1.336, otherwise the ESFA default the factor to 1.
21. The method used to calculate disadvantage factors from the IMD value is as follows:
  - IMD 2019 gives a value of relative deprivation for every lower layer super output area (LSOA) in England
  - we apply the uplift to learners living in the 27% most deprived LSOAs
  - the disadvantage uplift factor for the least deprived LSOA within that 27% is 1.084
  - the disadvantage uplift factor for the most deprived LSOA is 1.336
  - for LSOAs with IMD scores between those two points, we calculate disadvantage factors using a linear relationship within the 27% between the least deprived IMD score (28.324) and the most deprived IMD score (92.735), and their corresponding disadvantage factor values (1.084 and 1.336)
  - for example an increase of the IMD score value by 6.4411 (one tenth of the range from 27% to the most deprived) would correspond to an increase in disadvantage factor of 0.0252 (one tenth of the difference between 1.084 and 1.336)
  - once we have a disadvantage factor for an LSOA, we apply it to all postcodes within that LSOA, using postcode data published by the Office for National Statistics
22. The disadvantage uplift factor at the start of the learning aim will apply throughout the duration of the learning aim.
23. The disadvantage uplift factors are available at [Uplift Factors and Postcode Files](#), this includes the devolved authority factors.
24. The SYMCA will adopt the ESFA approach for calculating the funding for provision for Free Courses for Jobs using the ESFA's disadvantaged factors.

## Area cost uplift

25. The area cost uplift reflects the higher cost of delivering training provision in some parts of the country, such as London and the South East. The ESFA apply this consistently across ESFA 'formula-funded' ASF provision and is not applicable to SYMCA. No area cost uplift is applicable to South Yorkshire residents.



26. If required the uplift factor is between 1.01 and 1.20, otherwise the ESFA default the factor to 1. The ESFA base the uplift on the 'Delivery location postcode' recorded in the [ILR](#). As the delivery location of distance and e-learning provision is not set, the ESFA default the area uplift factor to 1. [Annex 2](#) contains details of areas where the ESFA provide an area cost increase. The area cost uplift factors are available at [Uplift Factors and Postcode Files](#).
27. The area cost uplift factor at the start of the learning aim will apply throughout the duration of the learning aim. The area cost factors in [Annex 2](#) are the same in 2024 to 2025 compared to 2023 to 2024.

## Financial contributions

28. If a learner meets the criteria for full funding (refer to the 'What and Who we fund sections of our Funding and Performance Management Rules 2024/25 for more information), you can claim the fully funded rate. For co-funded residents, we expect the resident or employer to contribute so the ESFA calculation will reduce the funding by 50% of the un-weighted rate of the learning aim.
29. The reduction to funding using the un-weighted base rate is because a resident should not contribute more for the same size of the learning aim just because that learning aim is more costly to deliver. This means that the Authority will contribute more towards learning aims with higher operational and delivery costs, such as engineering.

## Recognition of Prior Learning

30. If you record data in the 'Funding adjustment for prior learning' field on the [ILR](#), the ESFA change the funding formula to reflect this. However, it does not change the fixed monthly learning support funding.
31. If the learning aim does not use the restart indicator, the ESFA calculation reduces the achievement funding as well as the monthly instalments. This is because an assumption is made that the resident has earned some achievement within the prior learning.
32. If the learning aim uses the restart indicator, the ESFA calculation will reduce the monthly instalments, but the achievement funding stays at 20% of the full funding rate.

## Other funding adjustments

33. Where you have agreement with the Authority to adjust funding for other reasons apart from prior learning, you must record it in the 'Other funding adjustment' field in the [ILR](#). You must not use this [ILR](#) field if you do not have an agreement in place with us and we will monitor its use.

34. This 'Other funding adjustment' factor changes the funding for that learning, including the achievement funding; however, it does not change learning support funding.
35. If there is also a factor for prior learning recorded, the ESFA calculation multiplies the 'Funding adjustment for prior learning' factor by the 'Other funding adjustment' factor and applies it to the appropriate funding.

## Funding rates

### Principles

36. The Authority is adopting the ESFA's national funding rates. The list of regulated qualifications approved for public funding are on the [find a learning aim](#) that the ESFA update regularly. For information about what is eligible for public funding, refer to [Qualifications: eligible for public funding](#).
37. The ESFA fund each learning aim, whether it represents a qualification or other learning activity, at the rate that applies when the resident starts that learning aim. This principle is the same for a new start in the funding year 2024/2025 and a continuing resident from previous years. This rate will apply for the full duration of the learning aim and does not change between funding years.
38. The amount you earn recognises the relative costs of delivering provision in different sectors and subjects, and the ESFA set the rates using the following criteria:
  - guided learning hours (GLH) where the qualification is part of the Regulated Qualifications Framework (RQF)
  - hourly rates that recognise the relative costs of delivering training in different sectors and subjects and provides a boost for training in those sectors identified as having greatest skills needs. Sector uplifts are based on the Sector Subject Area (SSA) that awarding organisations decide. The [Register of Regulated Qualifications](#) and the [Quality Assurance Agency](#) websites record the SSAs. Some components of qualifications can have multiple SSAs, where this happens, we set the SSA.
39. We have some exceptions that do not use the criteria above. In these instances, the ESFA set rates for some policy areas and specific learning aims such as work experience and HGV medical and certificates of competence.



40. All rates shown on [Find a Learning Aim](#) are the fully funded rates for residents aged 19 and above for qualifications and non-regulated activity. The ESFA adjust these rates through the funding formula according to policy changes (for example, if the government contributes only part of the full rate). SYMCA retain the right to consider changing funding rates.
41. All residents funded through the 16 to 19 funding model that turned 19 in their second or subsequent funding year of a single programme of study continue to be funded through the 16 to 19 funding model.
42. The ESFA rates do not change depending on how you deliver the learning (for example, by delivering it on-line compared to in the classroom).

### New adult skills funding rates for 2024/25

43. SYMCA will be following the ESFA's approach in adopting new funding rates for adult provision from the funding year 2024 to 2025 with the new adult skills fund. The new rates will apply to all learning aims starting on or after 1 August 2024.
44. We will fund each guided learning hour that is assigned to the qualification at an hourly rate, depending on the Skills funding band assigned to the SSA of the qualification. See table 1 at paragraph 51. Each qualification will be funded according to the specific GLH and Sector Subject Area (SSA) assigned to the qualification. Where a learning aim had a rate set in the previous funding year and is continuing into 2024 to 2025, this rate remains unchanged for 2024 to 2025.
45. SYMCA are responsible for setting their own funding rates, where we do so these rates will be held in the Learning aims reference service (LARS) and will form the basis of the funding calculation for provision funded by SYMCA.
46. Funding rates for individual qualifications are determined by multiplying the relevant hourly rate for the SSA of the qualification by the number of GLH as assigned by the awarding organisation and recorded on Ofqual's register of regulated qualifications.
47. We will use the GLH assigned by the awarding organisation and as recorded in Ofqual's register. Where an awarding organisation amends the GLH for a qualification on Ofqual's register, the ESFA may not automatically reflect this change in the associated funding rate. Therefore, there may be a difference between the GLH recorded on Ofqual's register and the GLH we are using for the funding rate.
48. In 2024 to 2025 'Find a Learning Aim' will show the funded GLH in addition to the Ofqual GLH so it is clear where there is a difference.

49. The Quality Assurance Agency for Higher Education (QAA) regulates Access to Higher Education Diplomas. The GLH for these qualifications is set at 600 hours.

### Skills funding bands

50. Each SSA at tier 2 level is assigned to one of the 5 new funding bands, see Table 1 below. The funding bands for each SSA tier 2 are set out in annex A.

51. Unweighted rates are set using the Base rate of £6.00 per hour.

**Table 1: adult skills funding rates by band**

New adult skills funding band	Base	Low	Medium	High	Specialist
New hourly adult skills funding rate	£6.00	£7.20	£8.40	£9.60	£12.00

52. Here is an example of how rates are set taking Learning aim reference 60008817 Diploma in Engineering with funded GLH of 360.

The unweighted rate is calculated by multiplying the funded GLH of 360 by the Base rate of £6.00 – this gives an unweighted funding rate of £2,160.

The weighted rate is calculated by multiplying the funded GLH of 360 by £9.60 (which is the hourly adult skills funding rate for High funding band that engineering SSA is in).

This gives a weighted funding rate of £3,456.

53. The following policy exceptions will remain for qualifications:

- English GCSEs will be funded within the low funding band rather than the base funding rate band. This means they get a funding rate of £864 in line with the GLH of 120 and in line with the funding rate for Maths GCSE
- functional Skills in English entry level, level 1 and level 2, will continue to receive the current policy rate of £724
- functional skills in maths entry level, will be funded at the current policy rate of £941, and level 1 and level 2 at £724
- we will fund the new digital functional skills qualifications under a different SSA's funding band. We will treat these as if they were in the ICT for users SSA from 2024 to 2025. This means the funding rate for the new digital functional skills qualifications will increase to £462 (the new hourly skills funding rate for ICT for users SSA is £8.40 and GLH for these qualifications is 55 hours)

54. If you offer English for Speakers of Other Languages (ESOL) qualifications, you may need to deliver additional learning to individual learners that incurs additional costs above the qualification rate. Where additional hours are required, you can record these on the ILR using the 'Additional delivery hours' field, as detailed in the [ILR specification](#) and the [Provider Support Manual](#).
55. The key steps for claiming top-up for an ESOL qualification that is planned to be delivered in 100 hours are:
- identify the funded GLH of the ESOL qualification through FALA
  - for example, learning aim reference 60140070 Level 2 Award in ESOL Skills for Life (reading) has funded GLH of 60 and a skills funding rate of £360
  - calculate the additional hours required. This is the 100 planned hours minus the funded GLH value of the ESOL qualification. In this example the additional hours you need to record in the ILR are 100 minus 60 = 40
  - the funding calculation automatically calculates the additional funding as  $40 \times £6.00 = £240$
  - the overall rate is then the original rate (£360) plus the top up amount (£240) which is £600

### Land-based qualifications

56. In adult provision, 3 SSAs include land-based qualifications:
- agriculture (SSA T2 3.1)
  - horticulture and forestry (SSA T2 3.2)
  - animal care and veterinary science (SSA T2 3.3)
57. Funding for relevant land-based technical qualifications will have the specialist funding band applied where all of the following are met. If all 3 criteria are not met the provision will not be deemed specialist and will have the high funding band applied.

- where providers have a 'specialist status' as set out in annex C of [ESFA funding guidance for young people](#)
- where the qualifications within the 3 land-based SSAs do not meet any of the exceptions in the next paragraph
- where a specialist provider delivers a qualification at their land-based location that met specific and additional criteria within the 3 SSAs

58. The ESFA has reviewed the types of qualifications that are eligible for the specialist funding band in table 1 above. Specialist funding rate will apply to all technical level 2 and 3 qualifications, except for the following:

- qualifications where employment is a pre-requisite, this is because the training aspects requiring specialist equipment can take place on the employer's premises. Note that qualifications linked to occupational regulation and/or a certificate of competence are an exception to this and will be funded at the specialist funding rate
- qualifications within animal care and veterinary science SSA which are solely focussed on domestic animal care
- floristry qualifications within horticulture and forestry SSA as they do not require specialist provision
- qualifications related to forest schools
- qualifications related to garden design and planning

### Work Placement for 19-to-24 year olds

59. We have reviewed the work placement rates for placements starting from 1 August 2024. We identify work placement learning aims through [Find a Learning Aim](#) using category code '[Adult Skills Fund - Work Placement \(code 74\)](#)'.

60. The minimum total length of work placement we will fund for a single learner is 70 hours.

61. The maximum total length of work placement(s) we will fund for a single learner is 240 hours. For more information, please refer to the [ESFA funded adult skills fund: funding rules](#).

62. The learning aims for work placement are shown in table 2 below:

### Table 2: Adult skills funding rates by band

Learning aim reference	Learning aim title	Funding rate
Z0030000	Adult Skills Fund – Work Placement 70-80 hours	£450
Z0030001	Adult Skills Fund – Work Placement 81-160 hours	£724
Z0030002	Adult Skills Fund – Work Placement 161-240 hours	£1,265

63. For work placement aims, we will not hold back 20% of the rate for achievement/completion. Instead, we will apportion all the funding for the aim as monthly instalments.
64. There are some additional funding eligibility criteria for work placement learning aims which are described in the [ESFA funded adult skills fund: funding rules](#)

### Level 3 Free Courses for Jobs (FCFJ)

65. We are offering additional funding through Free Courses for Jobs for adults on their first level 3 qualification (as well as learners who have completed a designated short course through Free Courses for Jobs since April 2021) as defined in the SYMCA Funding and Performance Management Rules 2024/2025.
66. This offer has also been available for adults who are unemployed or with low earnings (below the FCFJ earnings threshold), even if they hold a full Level 3 qualification or higher. We will fund this learning with the following exceptions:
- learners eligible for this offer can be fully funded; we have changed the validation and funding rules to allow this, for learners who are not already eligible for full-funding
  - we will increase the weighted rate by £600 for eligible aims in category code 45 ('National Skills Fund Level 3 Adult Offer rate 1') or by £150 for eligible aims in category code 46 ('National Skills Fund Level 3 Adult Offer rate 2')
  - we will increase the £150 or £600 by the area cost uplift and/or

disadvantage uplift if applicable to that learning aim

67. Learners aged 23 or younger (based on their age on the day they start the qualification) taking their first level 3 qualification utilising Free Courses for Jobs will be funded through non-procured (Grant) ESFA adult education budget funding lines.
68. Learners aged 24+ (based on their age on the day they start the qualification) taking their first level 3 qualification utilising Free Courses for Jobs will be funded through your procured or non-procured (Grant) 24+ Free Courses for Jobs funding lines.
69. You should use the Learning Delivery Monitoring (LDM) code 378 (Adult Level 3 offer) in the ILR to indicate your learning aims that are eligible within this offer.
70. You must also use LDM code 391 when recording learners who meet the low earnings threshold. The Authority have set their own wage threshold for FCFJ. Details of this can be found in the Funding and Performance Management Rules 2024/2025 which is on our website [www.southyorkshire-ca.gov.uk](http://www.southyorkshire-ca.gov.uk)
71. The SYMCA have some limited flexibility to use their Free Courses for jobs to fund additional qualifications which are not part of the national offer. SYMCA will notify you about any qualifications where this flexibility applies, and this will be reflected within your 2024/25 agreements and/or contracts. For these qualifications, the funding calculation will not increase the weighted rate by £150 or £600.

### Prince's Trust Team Programme

72. The programme rate has increased for new starts from 1 August 2024 to £3,204. This programme rate is the same for both employed and unemployed learners as this has been simplified this year.
73. You will earn the funding rate for the award or certificate in 'Employment, Teamwork and Community Skills'. The qualifications you can use are in table 3. You must also record the learners on the ILR using the Learning Delivery Monitoring (LDM) code 331.



Qualification Title	Learning Aim Reference
Certificate in Employment, Teamwork and Community Skills	60023995
Certificate in Employment, Teamwork and Community Skills (Entry 3)	60027629
Award in Employment, Teamwork and Community Skills	60032121
Award in Employment, Teamwork and Community Skills	60032868
Award in Employment, Teamwork and Community Skills (Entry 3)	60033344
Certificate in Employment, Teamwork and Community Skills	60027307

74. If the funding rate is lower than the programme rate, you can claim additional funding from the qualification rate up to the value of the programme rate. To claim this additional funding, you must use the 'Prince's Trust' section on the [EAS](#). We will monitor the amounts being claimed.
75. Table 4 shows the qualification funding rates, the maximum programme rate and the maximum additional funding you can claim where appropriate.

**Table 4: The rates for the Prince's Trust Team Programme for starts on or after 1 August 2024**

	<b>Award</b>	<b>Award</b>	<b>Certificate</b>	<b>Certificate</b>
	Fully-funded	Co-funded	Fully- funded	Co-funded
Funding rate for aim	£444	£222	£1,512	£756

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Maximum programme cost for

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...all learners	£3,204	£1,602	£3,204	£1,602
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Maximum additional funding for

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...all learners	£2,760	£1,380	£1,692	£846
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**Earnings method**

## Principles

76. The following principles apply to our approach to your earnings:
- funding is distributed over the duration of the resident's course starting from the date the learner started
  - funding is directly linked to the resident achieving their course or gaining employment
  - you earn funding for what you deliver, when you deliver it

## Qualifying period for funding

77. If a resident is in learning for at least the qualifying period, the ESFA count them as a 'funding start'. The ESFA calculate this from the [ILR](#) 'Learning Start Date' which is detailed in the table below.
78. If a resident achieves their learning aim in a shorter period than the qualifying period, then we would treat them as having qualified.
79. If a resident generates on-programme earnings for passing a census date, then in a subsequent ILR return you record a learning actual end date (without an achievement) that does not meet the qualifying period, we will claw back the funding for that learning aim.

Length of the learning aim	Qualifying period
168 days	42 days
14 to 167 days	14 days
Fewer than 14 days	1 day

## Distribution of funding over time

80. If you are grant-funded, then we will pay you an amount each month based upon the monthly profile in your contract and your allocation value. We then reconcile your funding after the final R14 ILR submission window using your earnings ('earnings' are what you have earned through the ILR and EAS submissions you send us). Therefore, for grant-funded providers, your month by month earnings that we calculate will not affect your monthly payments. Rather, it is the overall earnings over the academic year that feed into the reconciliation process.
81. If you are funded through a procured contract, then we will pay you each month in arrears based upon your earnings through your ILR and EAS data. The amount

we pay each month may not match your earnings because of capping or because you have an outstanding debt with us.

82. We calculate your earnings each month using the same process and system, regardless of the contract you have with us. You can see these figures through your Funding reports (see this section for more information).
83. Your earnings are based on monthly instalments plus an achievement element. The achievement element does not apply to work placements.
84. The ESFA hold back 20% of the weighted rate for each learning aim, which is only generated and paid when the resident achieves their learning aim. You earn all achievement elements on the learning actual end date recorded on the ILR. The ESFA calculate the monthly instalments once it has removed the achievement element (20%). It then spreads out these instalments over the number of planned months for the learning aim, with a double payment in the first month. The instalment calculation uses the formula 'n+1', where 'n' is the number of planned months. The formula recognises the upfront costs associated with enrolling a resident on a learning aim.
85. You earn the instalments if the resident is in learning on each census date (the last calendar day of every month). The planned number of months is calculated from the 'Learning start date' and the 'Learning planned end date' in the [ILR](#).
86. If the resident leaves early, the monthly instalments stop. However, for eligible residents we will pay you a job outcome payment which is half of the achievement element. If the resident then goes on to achieve the learning aim, you will earn the outstanding monthly instalments and the rest of the achievement element.
87. Figure 1 is an example of the earnings method for a resident starting a course in September and achieving in June. It shows how you earn funding for a course with a total cost of £1,000 over the nine-month period: nine monthly on-programme payments (OPP) of £80, plus a double monthly OPP (that is, n+1) of £160 in the first month and an achievement payment of £200 upon completion.

**Figure 1: Example of the earnings methodology.**

	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
	9-month learning aim											
Payment instalments		OPP	OPP	OPP	OPP	OPP	OPP	OPP	OPP	OPP	Achievement payment	
		OPP										
Payment example		£160	£80	£80	£80	£80	£80	£80	£80	£80	£200	

## Recording late data in the ILR

88. If you intend to submit a claim for residents continuing learning in your final R14 claim, but you record in the subsequent ILR year that they should have left in the previous ILR year, you will have earned funding that you need to pay back.
89. For example, at R14 in the 2023 to 2024 ILR you record a resident as starting on 10 July 2024 and continuing at R14. In the 2024 to 2025 ILR you record them as a leaving on 18 July 2024. In this scenario, they will have earned a monthly on-programme payment in July 2024 from the 2023 to 2024 ILR that will need paying back. You can pay this funding back through the [EAS](#) recording a negative figure in the 'Authorised claims' adjustment type. You do not need our permission to use this adjustment type to pay back funding, you only need permission to use this adjustment type for claiming funding. For more information on claiming this through the [EAS](#), refer to the [EAS](#).
90. For more information on recording late data in the ILR, please refer to section 'The impact of incomplete information' in the [EAS guidance](#).

## Support funding

### Learning support

91. You can access this funding through the Authority's funded ASF and you record this against a resident's learning aim in the [ILR](#).
92. If you record learning support against a learning aim in the ILR, you will earn a fixed monthly rate of £150. We expect the total you earn from the monthly rate to be enough to cover your costs. If the cost of providing support to a resident exceeds the total earned from the fixed monthly rate, you can claim this excess through the [EAS](#).
93. If you plan to deliver the learning aim in less than one calendar month, you must claim the value of the learning support as if it were all excess, using the [EAS](#).

94. If learning support is more than £19,000, you can claim exceptional learning support above £19,000 using the [cost form](#); you do not claim the amount above £19,000 through the [EAS](#). The EAS can only be used for claiming the amount up to £19,000 (subtracting what you may have earned through the ILR).

**Learner support is part of your allocation not additional to it**

95. If you have received a Grant allocation, Services contract, or a Call-off contract, you can use that funding to provide Learner Support to residents with a specific financial hardship which prevents them from taking part or continuing in learning.

96. All providers must complete funding forecasts six times a year as detailed in the Payment and Performance Management Framework 2024/25 and claim via the EAS.



## Annex 1: List of sector subject areas with new skills funding bands and hourly rates

SSA tier 2	SSA Tier 2 description	Skills funding band	Hourly skills funding rate from 1 Aug 2024
<b>1</b>	<b>Health, public services and care</b>		
1.1	Medicine and dentistry	Medium	£8.40
1.2	Nursing and subjects and vocations allied to medicine	Medium	£8.40
1.3	Health and social care	Medium	£8.40
1.4	Public services	Low	£7.20
1.5	Child development and wellbeing	Low	£7.20
<b>2</b>	<b>Science and mathematics</b>		

SSA tier 2	SSA Tier 2 description	Skills funding band	Hourly skills funding rate from 1 Aug 2024
2.1	Science	Medium	£8.40
2.2	Mathematics and statistics	Low	£7.20
<b>3</b>	<b>Agriculture, horticulture and animal care</b>		
3.1	Agriculture	Specialist/High	£12.00/£9.60
3.2	Horticulture and forestry	Specialist/High	£12.00/£9.60
3.3	Animal care and veterinary science	Specialist/High	£12.00/£9.60
3.4	Environmental conservation	Medium	£8.40
<b>4</b>	<b>Engineering and manufacturing technologies</b>		

SSA tier 2	SSA Tier 2 description	Skills funding band	Hourly skills funding rate from 1 Aug 2024
4.1	Engineering	High	£9.60
4.2	Manufacturing technologies	High	£9.60
4.3	Transportation operations and maintenance	High	£9.60
<b>5</b>	<b>Construction, planning and the built environment</b>		
5.1	Architecture	Medium	£8.40
5.2	Building and construction	High	£9.60
5.3	Urban, rural and regional planning	Medium	£8.40

SSA tier 2	SSA Tier 2 description	Skills funding band	Hourly skills funding rate from 1 Aug 2024
<b>6</b>	<b>Information and communication technology</b>		
6.1	ICT practitioners	Medium	£8.40
6.2	ICT for users	Medium	£8.40
<b>7</b>	<b>Retail and commercial enterprise</b>		
7.1	Retailing and wholesaling	Low	£7.20
7.2	Warehousing and distribution	Low	£7.20
7.3	Service enterprises	Low	£7,20
7.4	Hospitality and catering	Medium	£8,40

SSA tier 2	SSA Tier 2 description	Skills funding band	Hourly skills funding rate from 1 Aug 2024
<b>8</b>	<b>Leisure, travel and tourism</b>		
8.1	Sport, leisure and recreation	Low	£7.20
8.2	Travel and tourism	Base	£6.00
<b>9</b>	<b>Arts, media and publishing</b>		
9.1	Performing arts	Low	£7.20
9.2	Crafts, creative arts and design	Medium	£8.40
9.3	Media and communication	Low	£7.20
9.4	Publishing and information services	Low	£7.20

SSA tier 2	SSA Tier 2 description	Skills funding band	Hourly skills funding rate from 1 Aug 2024
<b>10</b>	<b>History, philosophy and theology</b>		
10.1	History	Base	£6.00
10.2	Archaeology and archaeological sciences	Low	£7.20
10.3	Philosophy	Base	£6.00
10.4	Theology and religious studies	Base	£6.00
<b>11</b>	<b>Social sciences</b>		
11.1	Geography	Low	£7.20
11.2	Sociology and social policy	Base	£6.00



SSA tier 2	SSA Tier 2 description	Skills funding band	Hourly skills funding rate from 1 Aug 2024
11.3	Politics	Base	£6.00
11.4	Economics	Base	£6.00
11.5	Anthropology	Base	£6.00
<b>12</b>	<b>Languages, literature and culture</b>		
12.1	Languages, literature and culture of the British Isles	Base	£6.00
12.2	Other languages, literature and culture	Base	£6.00
12.3	Linguistics	Base	£6.00
<b>13</b>	<b>Education and training</b>		

SSA tier 2	SSA Tier 2 description	Skills funding band	Hourly skills funding rate from 1 Aug 2024
13.1	Teaching and lecturing	Low	£7.20
13.2	Direct learning support	Low	£7.20
<b>14</b>	<b>Preparation for life and work</b>		
14.1	Foundations for learning and life	Base	£6.00
14.2	Preparation for work	Base	£6.00
<b>15</b>	<b>Business, administration and law</b>		
15.1	Accounting and finance	Low	£7.20
15.2	Administration	Base	£6.00

SSA tier 2	SSA Tier 2 description	Skills funding band	Hourly skills funding rate from 1 Aug 2024
15.3	Business management	Low	£7.20
15.4	Marketing and sales	Base	£6.00
15.5	Law and legal services	Base	£6.00

## Annex 2: Area cost uplifts by region

<b>London A 1.20</b>	<b>London B 1.12</b>
Camden	Barking and Dagenham
City of London	Bexley
Greenwich	Havering
Islington	Redbridge
Kensington and Chelsea	Barnet
Lambeth	Enfield
Southwark	Waltham Forest
Westminster	Bromley
Wandsworth	Croydon
Hackney	Kingston upon Thames
Tower Hamlets	Merton
Lewisham	Richmond upon Thames
Newham	Sutton
Haringey	Brent
Hammersmith and Fulham	Ealing
	Harrow
	Hounslow
	Hillingdon

<b>Bedfordshire and Hertfordshire Non-fringe 1.03</b>		
Central Bedfordshire	North Hertfordshire	Stevenage
Bedford	Luton	

<b>Berkshire, Surrey and West Sussex Fringe 1.12</b>		
Bracknell Forest	Runnymede	Reigate and Banstead
Crawley	Slough	Tandridge
Elmbridge	Spelthorne	Waverley
Epsom and Ewell	Surrey Heath	Windsor and Maidenhead
Guildford	Woking	Mole Valley
Surrey County Council		

<b>Berkshire Non-fringe 1.12</b>		
Reading	Wokingham	West Berkshire

<b>Buckinghamshire Non-fringe 1.07</b>		
Aylesbury Vale	Milton Keynes	Wycombe

<b>Hampshire and Isle of Wight 1.02</b>		
Basingstoke and Deane	Hart	Rushmoor
East Hampshire	Havant	Southampton
Eastleigh	Isle of Wight	Test Valley
Fareham	New Forest	Winchester
Gosport	Portsmouth	

<b>Cambridgeshire 1.02</b>		
Cambridge	Huntingdonshire	South Cambridgeshire
East Cambridgeshire	Peterborough	Fenland

<b>Hertfordshire and Buckinghamshire Fringe 1.10</b>		
Broxbourne	South Buckinghamshire	Watford
Chiltern	St Albans	Welwyn Hatfield
Dacorum	Three Rivers	East Hertfordshire
Hertsmere		

<b>Kent and Essex Fringe 1.06</b>		
Basildon	Harlow	Thurrock
Brentwood	Sevenoaks	Dartford
Epping Forest		

<b>Oxfordshire 1.07</b>		
Cherwell	Vale of White Horse	West Oxfordshire
Oxford	South Oxfordshire	

<b>West Sussex Non-fringe 1.01</b>		
Adur	Arun	Worthing
Chichester	Horsham	Mid-Sussex



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